



LEGAL MODULE

This module is designed to test candidates ability to perform within the legal industry.



LEGAL AUDIO TYPING

Designed to test an individual's ability to transcribe a given legal recording quickly and accurately. Candidates are presented with a spoken recording of legal text with audio controls and a text box to transcribe the audio. They are measured on their typing speed by characters and words per minute as well as their accuracy typing the audio provided.



LEGAL SPELLING & GRAMMAR

Designed to test an individuals ability to recognise correct spelling, and utilise correct grammatical form, with a legal subject background. Candidates are presented with a body of text to read and are measured on their ability to identify and correct errors.



LEGAL DATA ENTRY

Designed to test an individual's ability to quickly and accurately input data from an on-screen source for the completion of legal forms or digital legal books. Candidates are measured on their speed and accuracy when transposing the data to the provided form.



LEGAL SPEED TYPING

Designed to test an individual's ability to read and type a given passage of legal text provided either on-screen or from a printed document, quickly and accurately. Candidates are measured on their speed and accuracy when transcribing the given legal text into the text box provided.



LEGAL
AUDIO TYPING



OVERVIEW

Designed to test an individual's ability to transcribe a given recording quickly and accurately, with a legal subject background.

Candidates are presented with a spoken passage of text with audio controls and a text box. Candidates are measured on their typing speed by characters and words per minute as well as their accuracy typing the audio provided.

Candidates are presented with 1 question to complete in 5 minutes. The candidate's responses are automatically marked. An error when typing will result in no point being awarded for the whole word containing the error.

SKILLS MEASURED: ACCURACY | SPEED | AUDIO COMPREHENSION |

TEST DETAILS



PRACTICE
TEST AVAILABLE



5 MINUTES
ALLOWED

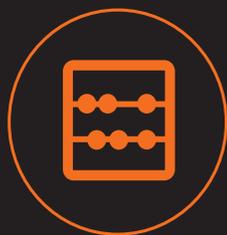


1 QUESTION
PRESENTED

COMPLEMENTARY TESTS: LEGAL SPEED TYPING | LEGAL SPELLING & GRAMMAR | LEGAL DATA ENTRY

SAMPLE QUESTION





OVERVIEW

Designed to test an individual's ability to input data with speed and accuracy, with a legal subject background. The candidate must continually input the data presented to them on screen into the system until the timer runs out.

Candidates are presented with various fields to complete within the allocated time of 5 minutes. Candidates responses are automatically marked. An error when typing will result in a point being deducted from the final score.

SKILLS MEASURED: ACCURACY | SPEED | COPY TYPING | RECORDING INFORMATION

TEST DETAILS



PRACTICE
TEST AVAILABLE



5 MINUTES
ALLOWED



1 QUESTION
PRESENTED

COMPLEMENTARY TESTS: LEGAL SPEED TYPING | LEGAL SPELLING & GRAMMAR | LEGAL AUDIO TYPING

SAMPLE QUESTION

LEGAL DATA ENTRY (QID: 1)

Input the data exactly as shown below:

Account No. 81029212
First Name: Andrea
Surname: Robins
Address: 58 Edison Gardens, Letchworth
Phone: 01462 928113

Account No. _____
First Name: _____
Surname: _____
Address: _____
Phone: _____



LEGAL SPEED TYPING



OVERVIEW

Designed to test an individual's ability to read and type a given passage of legal text provided either on screen or from a printed document, quickly and accurately. Candidates are measured on their typing speed by characters and words per minute as well as their accuracy typing the legal text provided.

Candidates are presented with 1 question to complete in 5 minutes. The candidate's responses are automatically marked. An error when typing will result in no point being awarded for the whole word containing the error.

SKILLS MEASURED: TYPING SPEED | TYPING ACCURACY | TRANSCRIBING COMPETENCY

TEST DETAILS



PRACTICE
TEST AVAILABLE



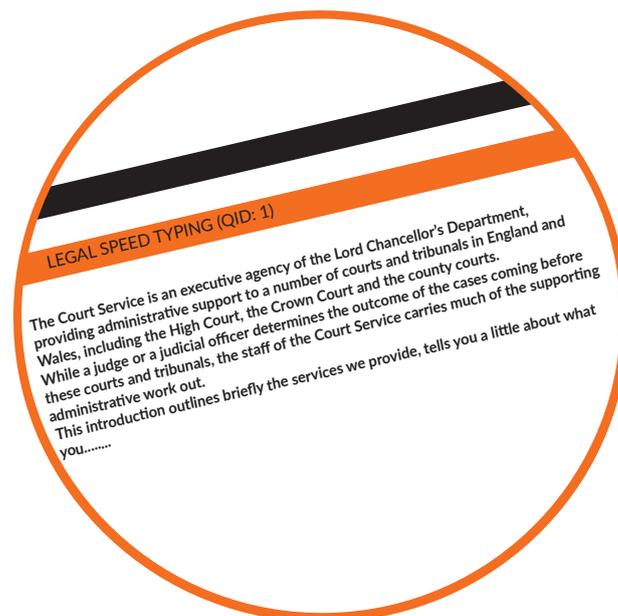
5 MINUTES
ALLOWED



1 QUESTION
PRESENTED

COMPLEMENTARY TESTS: LEGAL AUDIO TYPING | LEGAL SPELLING & GRAMMAR | LEGAL DATA ENTRY

SAMPLE QUESTION





OVERVIEW

Designed to test an individual's ability to recognise correct spelling, and utilise correct grammatical form, with a legal subject background. Candidates will be presented with a body of text to read in 5 minutes, and will be required to identify spelling and grammatical errors by highlighting these in the text.

Candidates are measured on their ability to identify and correct these errors within the designated time frame.

SKILLS MEASURED: SPELLING | GRAMMAR | PUNCTUATION | LEGAL JARGON

TEST DETAILS



PRACTICE TEST AVAILABLE



5 MINUTES ALLOWED



1 QUESTION PRESENTED

COMPLEMENTARY TESTS: LEGAL SPEED TYPING | LEGAL AUDIO TYPING | LEGAL DATA ENTRY

SAMPLE QUESTION

LEGAL SPELLING AND GRAMMAR (QID: 1)

Identify all spelling and grammar errors in the below text:

Given the state of the existing law of manslaughter the failure or some prosecutions was inevitable. To secure a conviction, the prosecution must currantly identify an individual in the defendant organization who is the controlling mind of that organisation and who's actions were grossly neglegent. The impossibility of identifying such a person has lead to the colapse of every corporate manslaughter trail of a large organisation in legal history- at vast public expence.....